



## Information for Visiting Scholars

Welcome to Universität Hamburg! We are delighted that you have decided to conduct a research or teaching stay at our University.

We value the contribution that academics like yourself are making to the long-term internationalization of our institution.

### What is your status at Universität Hamburg?

Your status at Universität Hamburg is: visiting scholar.

### Does this mean you work for or are employed by Universität Hamburg?

No, visiting scholars at Universität Hamburg are not employees; there is no service or employment relationship.

### What forms of insurance should I take out?

Guests at Universität Hamburg are not covered for liability, health, or accident insurance. You will need to take out these policies yourself, at your own cost.

Liability insurance is required to cover the cost of any damage that may be caused by either intentional or negligent actions on your part.

Health and accident insurance covers workplace accidents and is used to pay the cost of medical treatment for the insured party arising from illness or injury or to provide monetary compensation to surviving dependents.

### Which personal data and information will be collected and processed?

The following data and information may be collected and processed for guest stays at Universität Hamburg:

name, gender, academic degree, nationality, dispatching employer/research center and country, duration of stay, object/purpose of the stay, and type of financing, if applicable.

This data and information will be collected, electronically processed, and used internally within Universität Hamburg to complete those tasks that require processing. This also includes the transmission of anonymized statistical information to financial contributors where necessary. Your personal data and information will be deleted at the latest after five years.

We wish you all the best for a successful stay. Our Welcome Service for International Researchers will help you with any questions or matters that may arise both before and during your stay.

### **Welcome Service for International Researchers**

<https://www.uni-hamburg.de/en/welcome-service>

Mobile: +49 151 26555848

E-Mail: [welcome-service@uni-hamburg.de](mailto:welcome-service@uni-hamburg.de)