**—Name of master’s degree program with qualification—**

Application information

**Application period**: Please select.

**Semester start**: Please select.

**Language(s) of instruction**: Please select.

**Introduction
(Optional—this section can be deleted if no introduction is desired)**

Option of adding a text to introduce the application information here. We recommend you include a link to the program website if you wish to provide a detailed introduction to the master’s program here.

**Admission requirements
(List of all admission requirements as per the current admission bylaws)**

**University degree**

List of all formal criteria and content requirements for the first degree (where relevant, a reference to the positive/negative catalog can be added at the end)

If you have not received your degree certificate yet, you can submit this by the end of the first semester of your master’s program.

**Additional special admission requirements**

List of all other admission requirements for the master’s program, e.g., foreign language proficiency with details of the required level and proof, professional experience, etc.

For details of the legal basis for this regulation, please see the admission bylaws for your chosen degree program: [www.uni-hamburg.de/zugang-master](http://www.uni-hamburg.de/zugang-master)

**German language proficiency
(Required for all master’s programs taught in German or German and English. This section can be deleted if the master’s program is entirely in English.)**

If you did not complete your first degree at a German-speaking university, you will need to provide proof of sufficient German language proficiency when you enroll (not when you apply). This applies to all master’s programs taught in German or German and English.

If you completed your degree abroad but obtained your higher education entrance eligibility (e.g., *Abitur*) at a German-speaking institution, you can submit this as proof (e.g., *Abitur* certificate).

You will need to submit your German language certificate by the start of the semester at the latest (1 October for the winter semester; 1 April for the summer semester). For an overview of all German language certificates recognized by Universität Hamburg, please see [www.uni-hamburg.de/deutschkenntnisse](http://www.uni-hamburg.de/deutschkenntnisse).

**Application**

**Online application—paperless**

You will need to complete the online application available on Universität Hamburg’s application portal during the application period: [www.uni-hamburg.de/online-bewerbung](http://www.uni-hamburg.de/online-bewerbung)

Please create a user account, enter your information online, and submit your application electronically.

Unlike for most other master’s programs, the application procedure for the master’s program in is paperless. This means that you do not need to submit any documents—with two exceptions (see below). Selection is based on the information you provide online. Therefore, be sure to enter all information carefully—particularly your current/final grade point average! If you are admitted to enrollment, you will need to provide proof of this information when you enroll—i.e., submit a certificate or Transcript of Records to the Application and Admissions Team (Team Bewerbung und Zulassung) confirming the grade point average indicated in your online application. Please note that the offer of admission may be withdrawn otherwise.

**Exception: determination of the comparability of degree programs**

If you

* obtained your degree abroad, or
* your degree is not clearly comparable (please specify and refer to the positive/negative catalog at the end of this document),

you will also need to submit a Transcript of Records and (where available) your final degree certificate together with the printout of your online application to the following address by the application deadline:

We will check whether your degree program meets the requirements. If you submit your documents in good time, you will receive a response before the application period ends. You could then apply for another degree program instead if desired. Regardless of the outcome, we will submit our review to the Application and Admissions Team (Team Bewerbung und Zulassung) when the application period ends.

Please submit uncertified copies of all documents for the review. For documents not issued in      , a certified       translation is required.

Application address

Please indicate a publicly accessible mailbox—applicants often ask about this.

Please note that your application can only be considered if your complete application documents reach the **application address** by the application deadline. The date on which your application is received and not the postmark is decisive! This deadline is final; no extensions can be granted.

If you want to submit an **additional special application** (e.g., hardship application), you will need to send this directly to the Application and Admissions Team (Team Bewerbung und Zulassung) together with the required proof separately from the application documents indicated above by the application deadline. For more information on special applications, please see [www.uni-hamburg.de/sonderantrag](http://www.uni-hamburg.de/sonderantrag) and [www.uni-hamburg.de/info-master](http://www.uni-hamburg.de/info-master).

**Selection criteria**

If the number of applicants exceeds the number of places available, a selection procedure will be necessary:

List of selection criteria according to the current bylaws

For details of the legal basis for this regulation, please see the selection bylaws for your chosen master’s program: [www.uni-hamburg.de/auswahl-master](http://www.uni-hamburg.de/auswahl-master)

**Admission and enrollment**

Once your application has been reviewed, an acceptance or rejection letter will be made available in your STiNE account under the *Dokumente* (Documents) tab. Please see the information on applying online for a master’s program for details of when this will become available: Please select. An enrollment deadline will be indicated in your acceptance letter—please submit the documents required for enrollment to the Application and Admissions Team (Team Bewerbung und Zulassung) by this date. Please submit certified copies of all documents—see [www.uni-hamburg.de/beglaubigung](http://www.uni-hamburg.de/beglaubigung) for details.

**FAQs
(Optional—this section can be deleted if there are no FAQs)**

A link to FAQs is helpful and recommended here. The information should be made available online, allowing the FAQs to also be updated during the current application period.

**Contact**

Please indicate a contact person and provide their full contact details (email, telephone number), office email, or contact form.

**List of comparable degree programs (positive/negative catalog)
(Optional—this section can be deleted if no list is available)**

Last updated: E.g., June 2017